

**The Special Meeting  
2023 APCM St Paul's and St Barnabas  
Wednesday 11 October 2023 at 19:45**

**The Meeting of Parishioners  
St Paul's Howell Hill with St Barnabas Epsom**

**Minutes**

Revd Nico Ohlsson (NO) opened the meeting by welcoming everyone to the Special Meeting of the United Parish.

**Election of Wardens and Assistant Wardens**

Ian Ayres (IA) and Mark Goodman (MG) applied for the two vacant positions. NO proposed that they were duly elected in the absence of any other applicants and a majority show of hands from the congregation confirmed the appointments.

John Hindmarsh (JH) and Clive McIntyre (CMc) applied for the two vacant positions. NO proposed that they were duly elected in the absence of any other applicants and a majority show of hands from the congregation confirmed the appointments.

There were no opposing hands for these appointments.

NO then prayed for the Wardens and Assistant Wardens.

**The Parish of St Paul's Howell Hill with St Barnabas Epsom  
1<sup>st</sup> Annual Parochial Church Meeting  
Minutes**

**Worship and Prayer**

NO introduced the 1<sup>st</sup> Annual meeting of the United Parish.

The meeting commenced in Worship and NO prayed for all those affected by war and conflict.

**Pastoral Scheme**

IA presented his report noting the changes made to the PCC following the commencement of the United Parish and confirmed that the changes had been approved by the Diocese. IA explained the PCC election process confirming that 4 Deanery Synod positions were to be filled and 10 PCC positions. The Diocese had agreed the Parish was eligible for 5 Deanery Synod

positions and one position had already been filled in April 2023. IA confirmed that the positions were held for 3 years.

### **Electoral Role**

NO reported that United Parish Electoral Roll stands at 429.  
47 at St Barnabas and 382 at St Paul's.

### **Elections**

Deanery Synod – four people had applied for the four positions and these were duly appointed.

PCC – 10 people had applied for the 10 vacancies and these were duly appointed.

All appointed members of PCC and Deanery Synod came to the front and Harry Lamaison (HL) prayed for them.

Hosting Teams – In keeping with past practice it was proposed that appointments be delegated to the Church Wardens. This was agreed with a majority vote.

Electoral Roll Officer – It was reported that Hannah Duncan (HD) appointed Church Manager from 16 October 2023 and in keeping with past practice HD would undertake this role. This was agreed with a majority vote.

PCC co-options – John Woolley (JR) Chair of Finance and Jeremy Randall (JR) Treasurer. NO proposed the appointments seconded by MG and this was agreed with a majority vote.

### **Policies and Procedures**

IA presented the report on policies and procedures. Currently there were two sets of policies and action needed to be taken to review over the next 18 months.

IA proposed that the St Paul's policies and procedures be adopted for the next 18 months as they were comprehensive and up to date. During this time, they would be reviewed to ensure the policies were fit for purpose going forward.

NO seconded the proposal and the meeting voted in favour of the proposal.

### **Bank Signatories and election of independent examiner**

JW will submit a report to the new PCC to approve the bank signatories after the APCM.

JW proposed and JR seconded that Harmer Slater be appointed as the external auditors. The meeting voted in favour of the appointment.

### **Receive report on the fabric, goods and ornaments of the Churches and property in the Parish**

MG presented report confirming that both churches have a register of assets etc. Action is being taken to consolidate the register. Confirmation was given that every 5 years there is a structural survey of the church property.

## **Finance update**

JW presented an update on the finances of the United Parish. The current forecast is for a small surplus at the year-end rather than a deficit. This is due to the generosity of the congregation following an appeal. Regular giving has increased. JW also recognised the non-financial gifts of time and skills to the church. A draft of the new year combined budget will be presented at the next PCC meeting.

Both JR and JW are working to ensure that the financial process of the United Parish can move forward with confidence.

## **Presentation on journey so far**

PD presented and update on the journey over the past 4 years to become a United Parish. He confirmed that this journey was to now look forward to the future.

PD thanked Sarah Ford and Helen Dyke (both from St Barnabas) for their vision in moving forward. HL (curate) was also thanked for his hard work during the challenging times.

PD gave a summary of mission/evangelism at St Paul's and recognised the struggle to cope with poorer areas of the Parish. St Barnabas is working successfully in the community and therefore the resources and opportunities of both churches were needed to step out and undertake this important work.

NO reported on statistics to demonstrate how the Lord is working in the Parish. The general trend is increasing numbers attending services across the Parish. Increased numbers in the under 16s is very encouraging, this trend is not repeated across the Church of England. Increasing numbers is good news as that will ensure the word of Jesus will spread to enable and encourage others to join the church. NO reminded the meeting of the church values, Community, Encouragement, Authenticity, Adventure and Joy and the strapline: Being with Jesus, Becoming like Jesus, Doing what Jesus did.

NO then closed this section of the meeting in prayer.

## **Results of the election of PCC and Deanery Synod**

PCC

Tony Butler  
Alison Carr  
Peter de Leyser  
Sarah Ford  
Jan Ganney  
Joel Goodman  
Lynne Hansen  
Paul Jansen  
Matthew Ryan  
Samantha Wakefield

Deanery Synod

Jonathan Eames  
Clive McIntyre  
Ruth Sharma  
Anne Williams

## **AOB**

An opportunity for questions to be raised

A number of questions were asked about the structure of PCC and ensuring continuity of expertise as the positions would expire at the same time.

IA confirmed that governance was a work in progress and answers were not available at the moment. It was recognised that everyone leaving at the same time would be an issue however the Diocese wanted consistency for three years at the beginning. IA confirmed that this was a new PCC.

A question was raised regarding insufficient lighting at St Barnabas and that an increase would make the building more friendly.

This issue would be investigated.

Is the lack of PCC members at prayer meetings going to be the case going forward or is there going to be a level of accountability to ensure they are partaking in and seeking the Lord with the rest of the congregation?

The Leadership Team encourage all to attend prayer meetings, Life Groups and many other activity groups to pray about church concerns and the Lord's path. Individuals cannot be forced to attend but everyone is actively encouraged to participate in prayer.

Meeting ended in prayer and worship.

Number of attendees 128

